



# INTILAQA USER GUIDE

Open your BankDhofar account through the Intilaqa App within minutes. All you have to do is follow these simple steps and you'll be good to go.



انطلاقة  
**Intilaqa**  
LEADING FORWARD

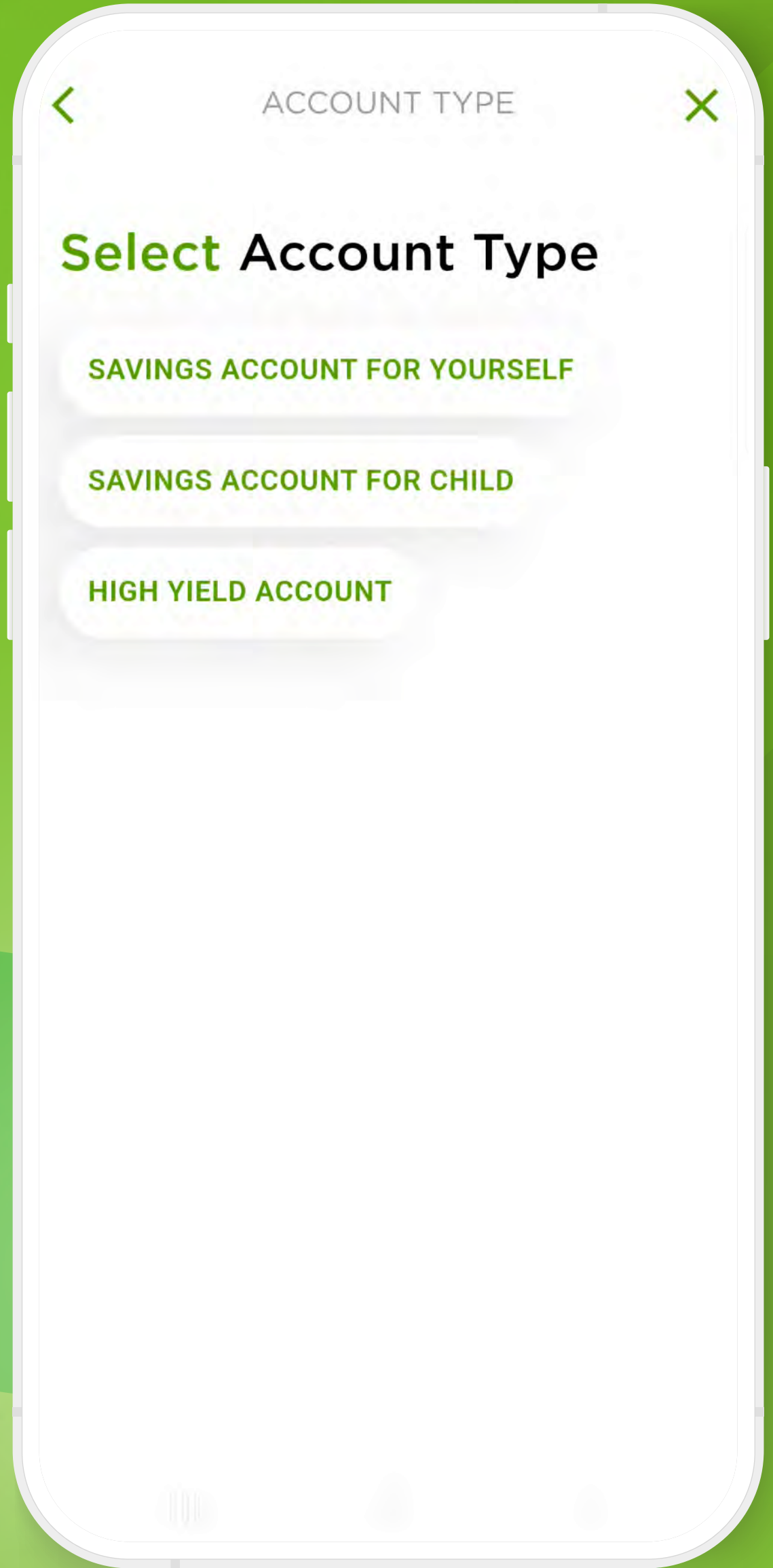
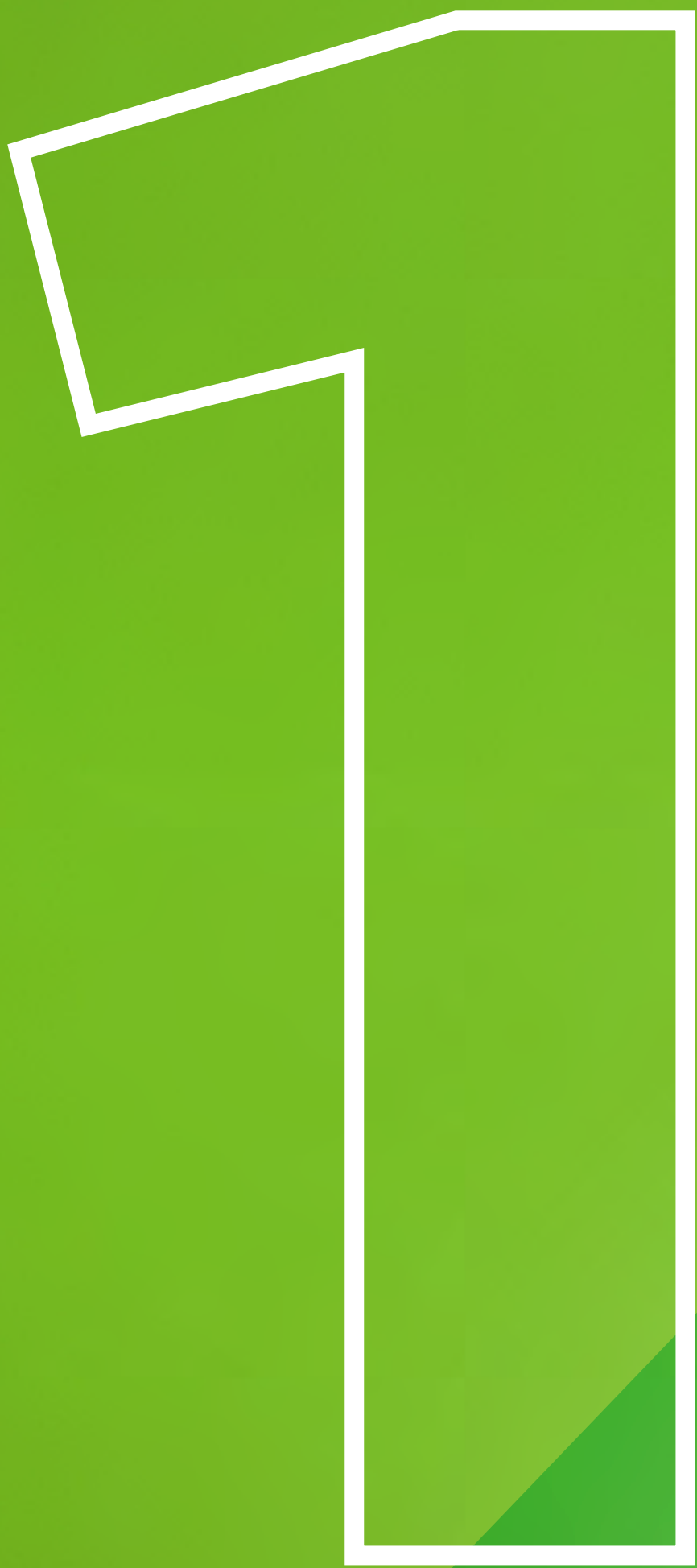
# LIST OF PREREQUISITES

First, please make sure you have all the **Mandatory Documents** on hand so you can upload them where required:

1. Valid Mobile Number
2. Your ID (Front/Back)
3. Main Page of Passport (Non-Omani)
4. Address Proof (Non-Omani):  
Utility Bill and Rent Contract
5. Employment Proof (for Omani):  
Salary Certificate / Pay Slip, Employee ID Card and HR Employment Letter

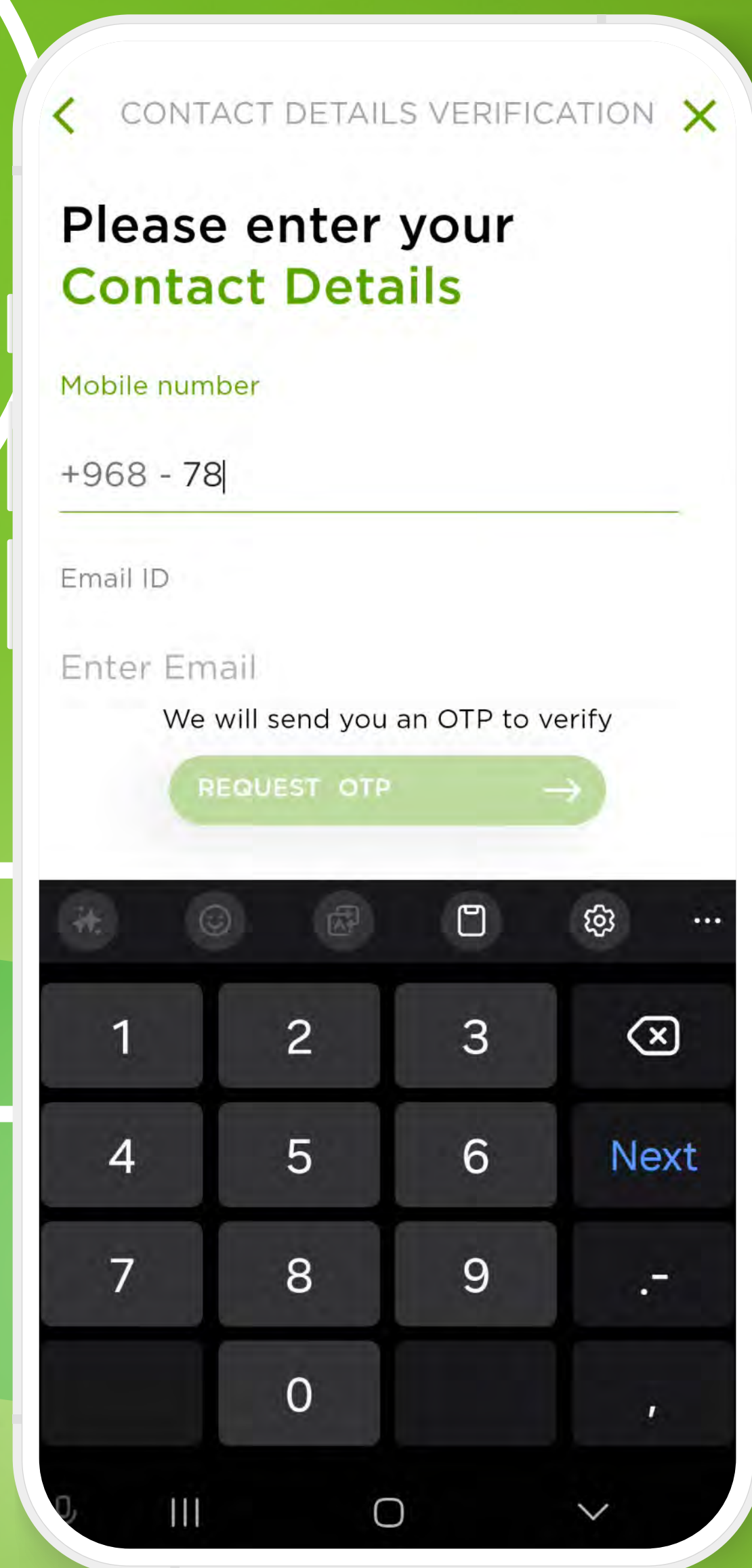
**Now, let's get started!**





Log into your Intilaqa App, choose **OPEN ACCOUNT** on the BankDhofar Main Menu, then select **Account Type**.

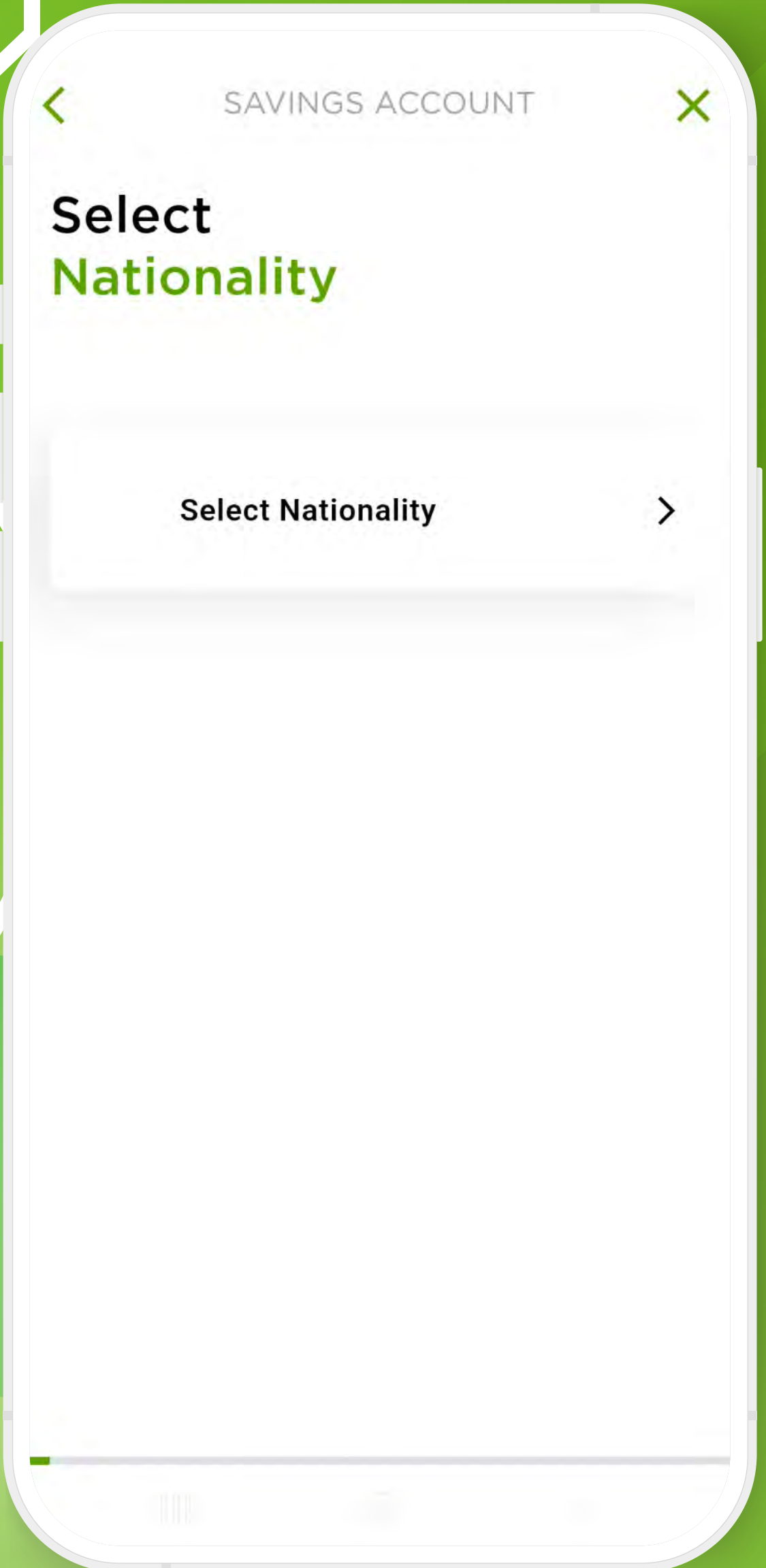




Enter your **Contact Details** (Mobile number and Email ID) and request an OTP.

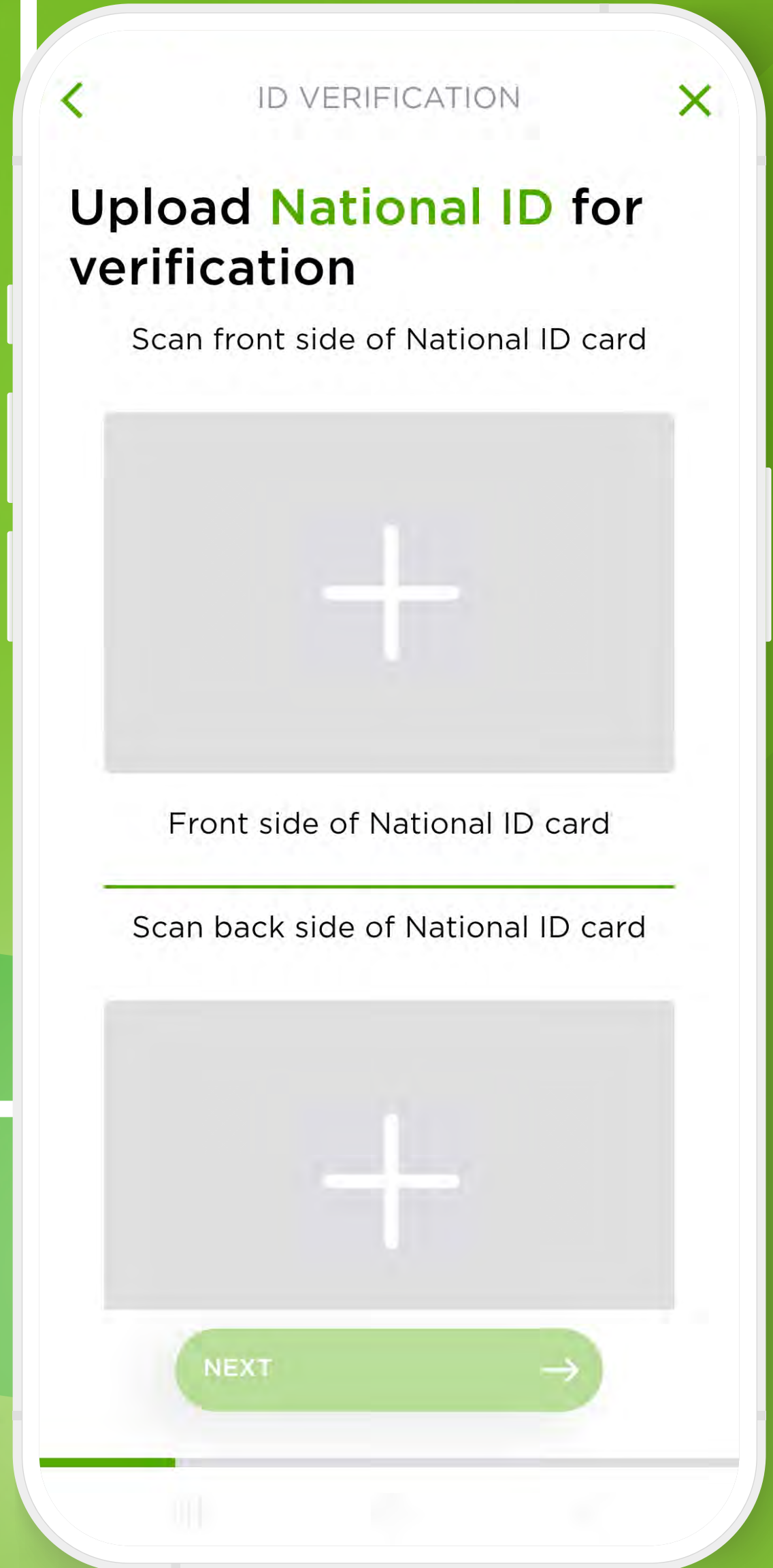
Then use the OTP provided to verify your details.





Select your Nationality.



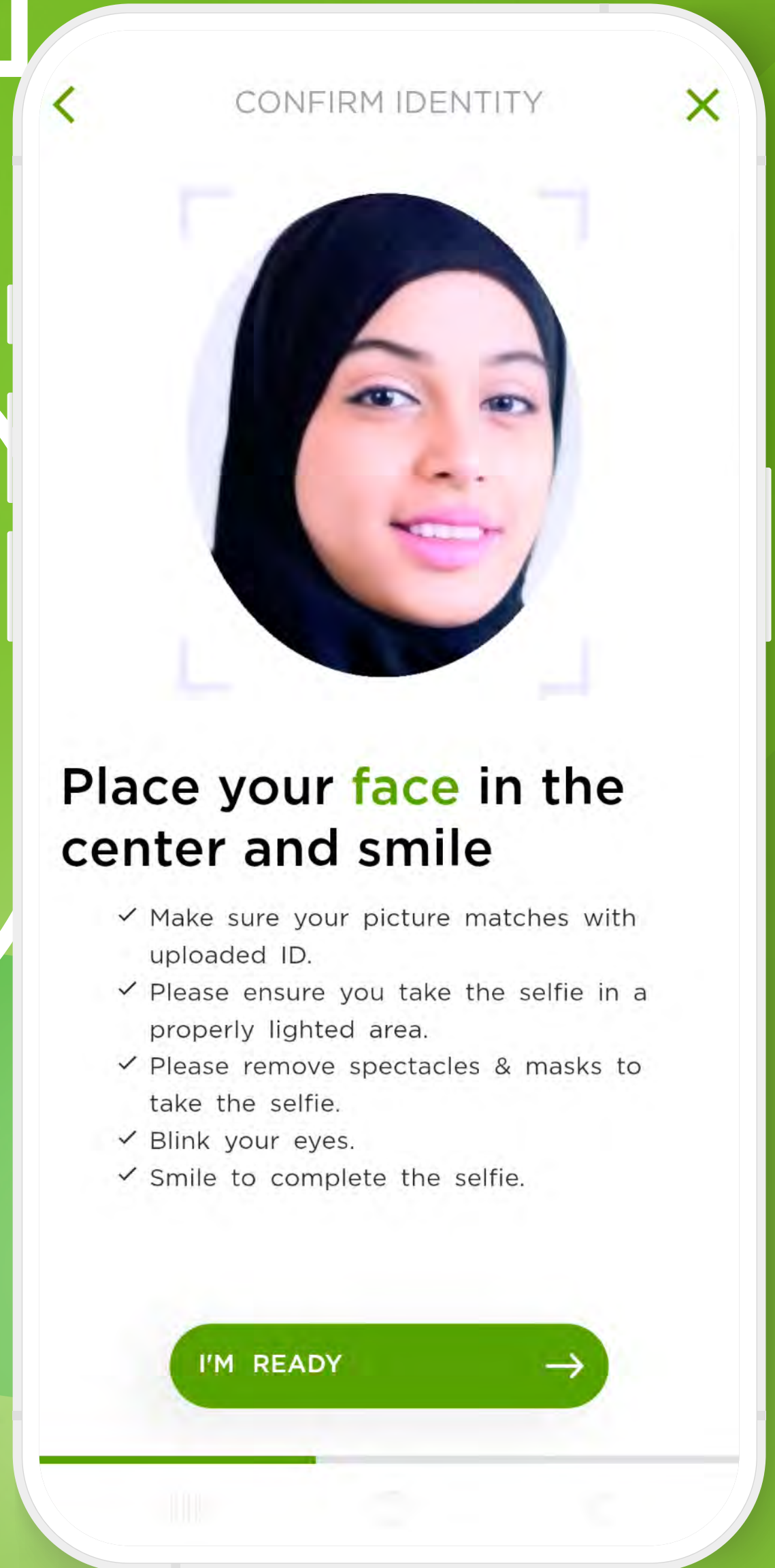


## Upload the Mandatory Documents:

- a. Civil ID or Resident ID (Front and Back)
- b. The main page of your Passport (for Expats)

Then verify that all the information is correct.





Confirm your identity by scanning your face.





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PROFILE DETAILS

×

Mobile number

✓

Branch

Mbd Branch

✓✓

Country of Birth

✓✓

City of Birth

Resident Details

Resident PO Box

Resident Postal Code / ZIP

City

NEXT

→

Complete your **Profile Details** by filling all the mandatory fields and uploading the necessary document (Utility Bill or Rent Contract) to verify your address in Oman.



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FINANCIAL INFO

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Please select your current **employment status** from the drop-down menu to proceed

Employment Type

Salaried

✓✓

Industry Type

Commercial Bank

✓✓

Occupation

Banker

✓✓

Employer Name

✓

Income Amount: OMR (Monthly)

NEXT

→

Fill in the **Financial Information** related to your employment status:

Upload your **Salary Certificate / Pay Slip, Employee ID Card** and **HR Employment Letter**.



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REGULATORY INFO

X

Please declare if you are any of **the following** by selecting the appropriate option.

Are you a tax resident of a country other than the Sultanate of Oman?

☐ NO

Are you US national, Green card holder or US Tax Resident?

☐ NO

Do you, have an address/phone number in the USA?

☐ NO

NEXT

→

Provide the required **Regulatory Information** (PEP, FATCA, and Tax Declaration).

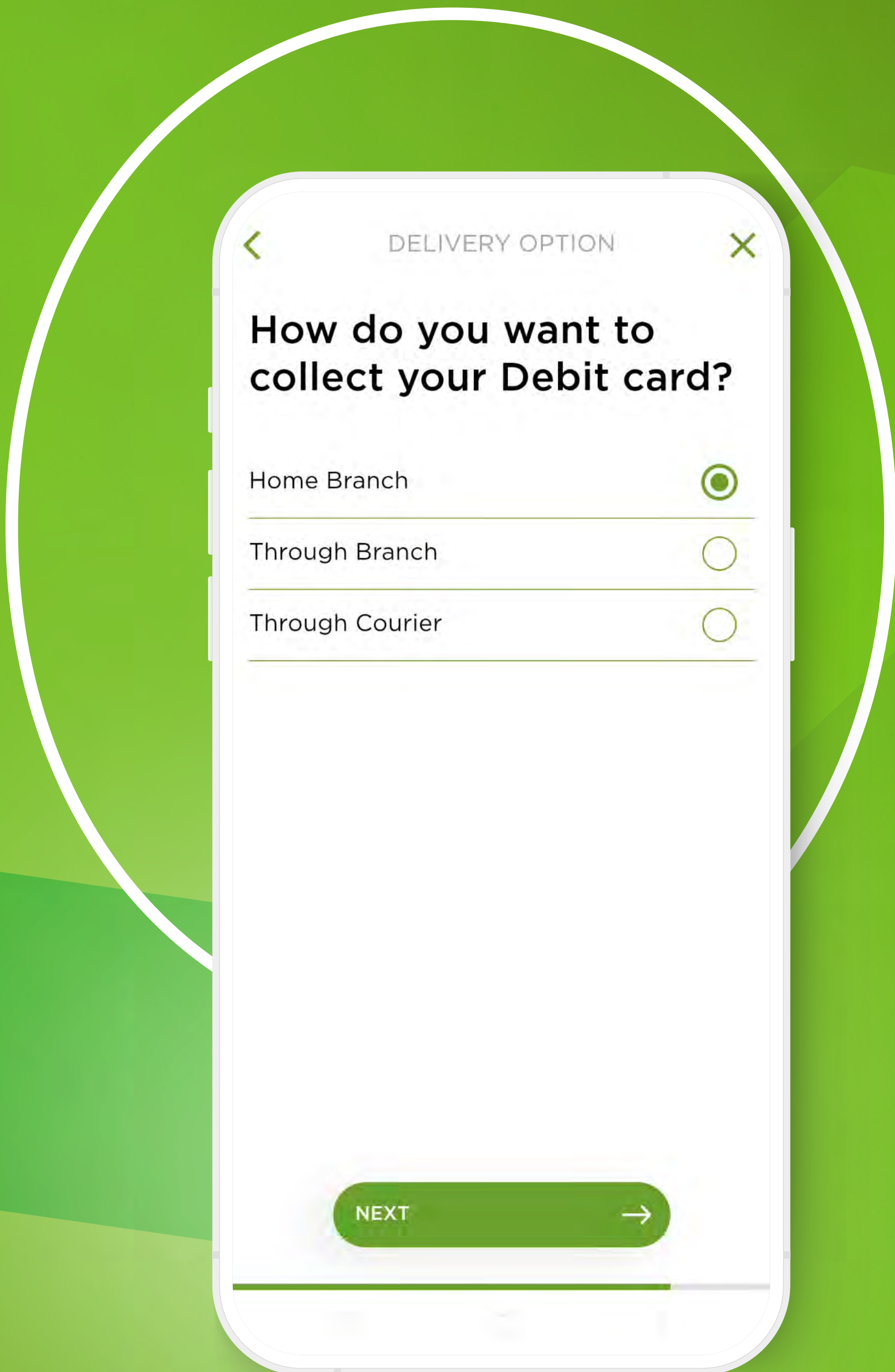




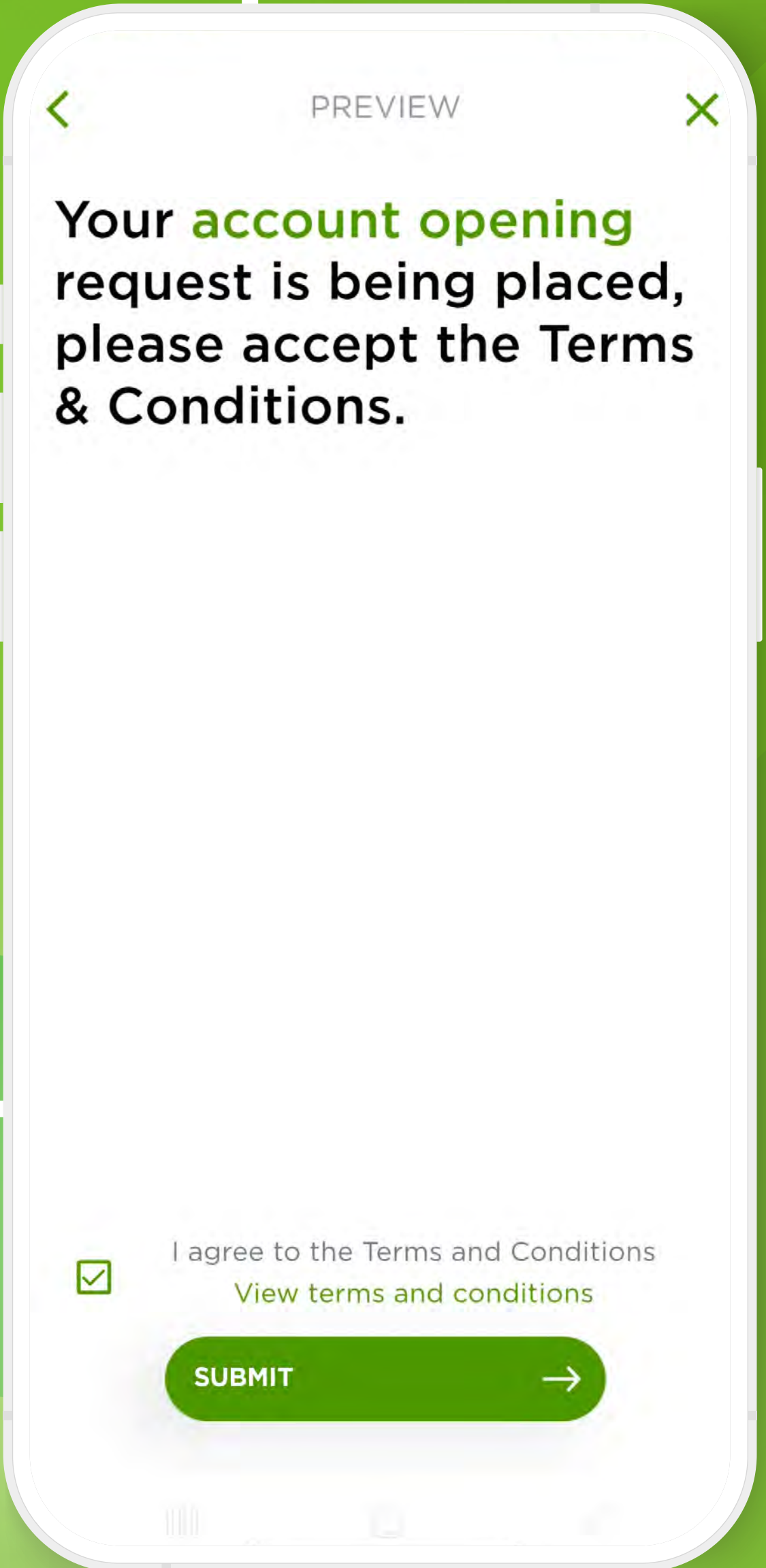
Confirm your submission with your digital signature.



1



Select how you want to collect your **Debit Card**.



Review and accept the **Terms and Conditions**, then press Submit.



Once you finish all these steps, you'll be notified that your account opening request has been placed successfully.

To take your account verification forward, you'll later receive a call from us.

